



**Up2Us Sports  
FDIA Off-Ice Coach Position**



**Start Date:** IMMEDIATE

**End Date:** December 2019

**Hours Total:** 900 Hours

**Payment:** Hourly w/completion bonus

**Job Description:** In partnership with Up2Us Sports and the Friends of Fort Dupont Ice Arena (FDIA), the Up2Us Sports Coach (Coach) will be a coach for FDIA's Kids On Ice® (KOI) programs. The Coach will assist the KOI Basic Skills & KOI PLUS specialty programs, Schools Skate for Fitness (SSFF), and Dupont Dollars enrichment program focusing on off-ice programming. Coach will also enhance the Schools Skate for Fitness program by working with students before and/or after they skate. The coach will expand the program's reach by making in-school presentations to students and/or contact with school administrators to spread the word about the program. Coach will work directly with elementary, middle, and high school-aged students. Position reports directly to FDIA Program Director and Up2Us Sports Host Site Supervisor.

Job Description:

**Responsibilities:**

- Work with FDIA Program Director in conducting all KOI programs.
- Assist in management off-ice enrichment activities, including tracking participation & grading assignments
- Assist in creating curriculum for off-ice enrichment activities.
- Conduct enrichment classes & supervise field trips.
- Recruit DC Public & Public Charter Schools to participate in SSFF programming.
- Become part of a team of coaches and volunteers who work with KOI®, Basic Skills, and SSFF programs.
- Complete all duties and training as outlined in the Up2Us Sports MOU and Policies & Procedures Manual.
- Complete all training as required by FDIA and Learn to Skate USA.
- Other duties as assigned within the parameters of the Up2Us Sports MOU with FDIA.

**Qualifications:**

- Advanced skating experience, preferred but NOT REQUIRED
- 18 years of age by start of employment
- High School Graduate
- Excellent interpersonal, communication, and organizational skills
- Must be available part-time on weekdays during business and evening hours on a consistent schedule; **requires** Saturdays September - March
- Must enjoy working with children
- Ability to serve as a positive role model
- Must enjoy public speaking
- Must commit to attending Up2Us Sports Coach Training Institute February 22-26, 2019

**Certifications to be acquired through position**

- Up2Us Sports Coach training and background check
- Learn to Skate USA coach membership
- USOC SafeSport training and background check
- CPR/AED certification

**To Apply:** Please submit a cover letter and resume via e-mail, mail, or fax to:

**Melissa Newberry, Program Director**

Fort Dupont Ice Arena  
3779 Ely Place SE  
Washington, DC 20019  
202-584-5007 ext. 13  
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[mnewberry@fdia.org](mailto:mnewberry@fdia.org)